

Minutes of the Meeting of Thornton-le-Moor with Thornton-le-Street Parish Council held at 7.00pm on Wednesday 30th November 2022 at Thief Hall, Thornton-le-Moor, Northallerton, North Yorkshire DL7 9EH.

Present: Councillors: J. Barker (Chairman) B. Stockdale (Vice Chairman) R. Barr and Cllr Alyson Baker (NYCC Councillor)

Clerk: D. Robson

Attended by two members of the public

1. Apologies and Approval for Absence:

P. Pybus

2. Approval of Meeting Minutes held on Wednesday 5th October 2022

B. Stockdale and R. Barr approved the minutes as a true record.

3. NYCC Councillor Update by Alyson Baker (item done out of sync to agenda to allow Cllr A Baker to leave the meeting early)

Margaret Atkinson

Councillors are coming to terms with the sudden death of North Yorkshire County Chairman Margaret Atkinson last week. She represented the Masham and Fountains division. Cllr A Baker commented that she was a lovely lady and had shown kindness to Alyson as a new councillor.

Surveys

Community Remedy Options Survey which is an opportunity to consult on North Yorkshire's Community Remedy document that contains a list of appropriate actions that can be carried out by a person who has engaged in anti-social behaviour or committed an offence. The survey is running for seven weeks and will be closing on 10 January 2023. To complete the survey please visit:

<https://bit.ly/CommunityRemedySurvey>

Online briefing to update on the transition to North Yorkshire Council, the new unitary council for North Yorkshire from April 2023. Were held this week

A copy of the presentation and responses to frequently asked questions at www.northyorks.gov.uk/ptc. We will also continue to circulate a regular update on transition to keep you informed as this work progresses.

A number of parish and town councils and parish meetings attended our all partner webinar on 5 October. If you weren't able to attend, the webinar was videoed and you can watch it at www.northyorks.gov.uk/all-partner-webinar

There is still time to submit your views on your local priorities, Money and the Devolution consultation for York and North Yorkshire? Join the 4,000 people who have already completed one, or more, of the Let's Talk surveys. Responses from Let's Talk will be used to inform decision-making and policies for the new council.

[Let's Talk North Yorkshire | North Yorkshire County Council](#)

The council regularly ask people living and working in North Yorkshire to tell us about their views on specific issues or questions. This week we'd like to highlight the [Electric vehicle charging study](https://www.northyorks.gov.uk/electric-vehicle-charging-study) - tell us what you think about the rollout of electric vehicles and the key challenges before Sunday 18 December 2022. To access the survey and for more information visit: <https://www.northyorks.gov.uk/electric-vehicle-charging-study> to view our current consultations, visit: <https://www.northyorks.gov.uk/current-consultations>

Resilience Plan

The parish council is urged to have a resilience plan in place. Power cuts are likely this winter and vulnerable people in the community may find it difficult. The plan would establish which residents need support and who would be assigned to support them and how?

The chair thought there was no need to implement such a plan as during the Covid pandemic the community showed great community spirit and helped their neighbours.

Women and Girls Victim Support

Commissioner Zoë Metcalfe has released a series of short videos to highlight the wide range of services available in North Yorkshire and York to support women and girls, Supporting Victims

Call:01609 643 100

Visit: <https://www.supportingvictims.org/>

Cllr A Baker suggested displaying an information poster in the toilets at Thief Hall.

Strategy to address violence against women and girls

To find out more about Zoë's overarching strategy to address violence against women and girls across North Yorkshire and York visit: <https://www.northyorkshire-pfcc.gov.uk/womenandgirls/>

Commissioned Services

To find out more about the services commissioned by Commissioner Zoë and her team visit: <https://www.northyorkshire-pfcc.gov.uk/for-you/services/commissioned-services/>

Links to videos:

- Commissioner Zoë talks about the services in North Yorkshire and York to support women and girls - <https://youtu.be/vBLz3zrwxSI>
- Independent Sexual Violence Advisor Service - <https://youtu.be/yr2rYvPRZsk>
- Sexual Assault Referral Centre - <https://youtu.be/jm3mAcRMrol>
- Survive - <https://youtu.be/GcRjLYd0lro>
- Independent Domestic Violence Advisor Service - <https://youtu.be/VpLSprcvrEk>
- Women's Centre - <https://youtu.be/DbmbH7whBPE>
- Crossroads Diversion Scheme - https://youtu.be/P0r_TOYD-h8
- Charlotte's story - <https://youtu.be/pX3prfw-z4k>

Highways

Cllr A Baker informed the council that she has meetings with Highways every Thursday and to send her any items beforehand.

(Cllr A Baker left the meeting)

4. Police Report received for period 6/11/22 – 30/11/22

The police report was circulated to the councillors and the chairman read out the main points. No crimes were reported within that period and the police are asking for any information about a theft of two quad bikes and a John Deere gator from a farm in the Gilling West area. The incident happened between 7pm on Sunday 20th Nov and 6.45am on Monday 21st Nov. Any information should be reported to the police by calling 101 quoting reference 12220206312.

5. YLCA Conference 23/09/22 Update

The chair attended the meeting in September and gave the council feedback on the main points covered. Climate change, increasing population and the environment were important issues discussed. The chair learnt of the Local Councils Polices check list which is a list of policies that the parish council should have adopted. The chair and clerk continue to work through this list of policies to ensure our council is up to date. Progress will be logged in future parish council meetings.

6. Area2 Workshop/Highway Meeting Update

Deborah Flowers at Area 2 invited parish councils to attend workshops to provide them with information on how to use the service effectively. Area 2 provided a link for the council to share on social media to enable the public to report incidents properly.

<https://www.northyorks.gov.uk/report-online>

Two members of the public informed the council about the footpath in the middle of Thornton-le-Moor been uneven and unsuitable and unsafe for the elderly to use. It is understood that the footpath was damaged whilst work was carried out to the road and pavement.

The chair requested they send photos that can be forwarded to Cllr A Baker ahead of her meeting with highways.

7. Cllr R Barr Funding Update

Cllr R Barr has requested information about Rural England Funding. The funding is so new that it hasn't been finalised or approved yet. January 2023 is the anticipated timescale for the funding to go live. When appropriate Cllr R Barr is planning a meeting with the funding provider to discuss it further.

Clerk to put on the agenda for the next meeting.

8. First Aid Training on 08/11/22 & Defibrillator Update

The first aid training organised by the parish council was attended by approximately 20 residents. The course was run by Stephen Smith, First Aid Training in Thirsk and raised questions about the responsibility of the parish council's defibrillators.

The councillors thanked the chair for hosting and organising the event which was enjoyed by all who attended.

9. Matters Arising

a. Road Closures

The council has been informed about the following road closures.

PLANNED ROAD CLOSURE NOTIFICATION - SW-36981-KL641THIRSK-42 -Main Street to Station Farm Track, Thornton le Moor

The Closure will be in place on the following dates and times to allow Network Rail to undertake core track renewal preparation works:

Thursday 5th January- Friday 6th January 2022 between 09:00 and 15:00

Thursday 12th January- Friday 13th January 2022 between 09:00 and 15:00

Thursday 19th January - Friday 20th January 2022 between 09:00 and 15:00

The Road Closure and any associated Diversion Routes can be viewed using this URL link <https://one.network/?tm=131833816>

Chair to post on Facebook.

b. Replacement of Bridle Bridge 10.155/4640 at TLM

The council received an email on 29th November 2022 from Geoffrey McCarthy (Public Rights of Way Field Officer) apologising for the delay. As winter is approaching, the bridges team are concerned that it is not the right time of year to undertake this type of work, in addition they are concerned that the plant machinery needed will likely cause damage to the surface. They will review the situation in the New Year but as it stands at present summer 2023 is a more realistic timescale.

Clerk to add to the agenda for discussion at the May 2023 meeting.

c. Denis Sturdy Award

The award in memory for Denis' service to the parish council was given out at a dinner held at Thief Hall on 5th November, it was very well received and appreciated by Denis' wife

10. Correspondence

a. Donation Request by Thirsk Library

The council received a request by Thirsk library asking for a donation to help them run the services they provide. The councillors were surprised by the number of

services offered by the library but decided it was not an appropriate use of the parish precept.

They instructed the clerk to reply offering the councils support with future fundraising events organised by the library.

11. Concerns of Speeding Traffic Through TLM

A TLM resident contacted the parish council concerned about the amount of speeding traffic passing through the village. The route is open to HGV vehicles and busses.

Clerk to inform Cllr A Baker to raise the issue with Highways and inform the resident about our action taken. Put item on the agenda for the next meeting.

12. TLM Pub and Rear Building Site

The state of the pub continues to cause upset in the village as there is no significant improvement or progress to improve and development the site since the parish council contacted HDC on 28th April 2022.

Cllr B Stockdale to communicate with HDC to establish the current situation.

Clerk to add item to the agenda for the January meeting and inform Cllr A Baker.

13. Burning of Commercial Waste in TLS

The council were informed about two different cases of people burning commercial waste in the village. The smoke entered several homes and was generally unpleasant.

Cllr B Stockdale will monitor the situation and report at the next meeting, if it happens again Cllr B Stockdale will download a leaflet on burning from HDC website and post in each resident's letterbox.

Clerk to put item on the agenda for January 2023 meeting.

14. Thank you to Johnathon Barker for Hedge Cutting

The parish council wish to say a big thank you to Johnathon Barker for kindly cutting a TLM resident's hedge when it became over grown and causing an obstruction to traffic.

15. Planning

New Applications

- a. Construction of a first floor rear extension. Bellview, Main Street, Thornton-le-Moor, Northallerton. Ref: 22/02252/FUL

Clerk has replied to HDC expressing the council's decision that the proposed extension is visually dominating given that it is the full width of the existing dwelling and is shown to have a gabled roof.

The parish council see no major reasons to object to the proposal other than the need to respect the amenities of "Langthorne" the dwelling to the rear of "Bellview". It

is also considered that justification is required as to why it is proposed to render the walls of the existing dwelling and proposed extension.

Granted

- a. Demolition and replacement of former stable outbuilding to create ancillary accommodation. Moor Lodge, Main Street, Thornton-le-Moor. Ref: 22/01928/FUL
- b. Extensions to create orangery and bridal make up area and change of use of agricultural land to provide outdoor space to be used in association with Thief Hall as amended by plans received by Hambleton District Council on 26th September 2022. Thief Hole Farm Holiday Cottages, Thieffhole Lane, Thornton-le-Moor, North Yorkshire. Ref: 22/02122/FUL

Withdrawn

- a. Change of use of land for the siting of 6no, proposed lodges for short term holiday let purpose. Church Farmhouse, Thornton-le-Street, Thirsk. Ref: 22/00850/FUL

The council was curious as to why it was withdrawn.

16. HDC Councillor Update by Cllr Andy Robinson

No update received and not present at the meeting.

17. Public Questions

Questions related to the state of the pub in TLM. A resident living quite close to the pub explained some of the issues it raised. The council advised seeking advice from Environmental Health as a starting point.

The 20's Plenty Campaign was discussed and the chair informed the council that it is unlikely to come into effect due to the police equipment not able to monitor traffic travelling at 20mph. Although some areas of the county have successfully changed the speed limit, the chair has recently learnt that there is a lot of work involved to change a speed limit or introduce VAS signage. (Vehicle Activated Signs)

The residents help to slow traffic down in TLM by parking their vehicles on the road in a strategic manner. The council is reluctant to pursue campaigning to reduce the speed limit as it will be extremely difficult due to the fact there has not been any accidents as a result

18. Finance

- a. **Expenses** – None
- b. **Clerks Salary**

Approval of clerk's salary increase as stated by NALC, with back pay from April 2022.

The council agreed that the clerk should contact YLCA to establish which pay scale the clerk should be paid. At present the current hourly rate does not appear on the

communication received by NALC or tally up with the clerks contract scale. The council are keen for this to be correct going forward.

c. Clerk HMRC PAYE

From recent dealing with HMRC it has become clear that the clerk should be paid and use the relevant payslips (in the HMRC Employer Payment Booklet) for the quarters ending 5th July, 5th October, 5th January and 5th April. This is how it is set up with HMRC and could be changed to be paid monthly, if necessary. The months that no payments are made should be submitted to HMRC using the HMRC tools software. Failure to do so will result in a penalty fee.

The councillors approved the clerk paying HMRC PAYE before 5th January 2023.

Clerk to list expense on the agenda for the meeting in January 2023.

d. Accessing HMRC Gateway Update & Plan

The clerk has successfully managed to log onto the HMRC Gateway system. The problem occurred when the council had a change of clerk and details were not changed over.

Clerk to share logon details with the council to prevent this situation happening again.

e. Precept – Deadline for Submitting Decision to HDC is 31/12/22

The councillors discussed the precept and agreed to set it at the same amount. £2152.50

19. Date and Time of next meeting

The next meeting will be held at **7.00pm** on **Wednesday 25th January 2023** at **Thornton-le-Street village hall**, Thornton-le-Street, Thirsk, North Yorkshire YO7 4DS

Signed by Chairman:

Date: