

**Minutes of the Meeting of Thornton-le-Moor with Thornton-le-Street Parish Council held after the annual meeting on Wednesday 29<sup>th</sup> March 2023 at Thief Hall, Thornton-le-Moor, Northallerton, North Yorkshire DL7 9EH**

**Present: Councillors:** J. Barker (Chairman) B. Stockdale, P. Pybus, R. Barr and Cllr Alyson Baker (NYCC Councillor)

**Clerk:** D. Robson

Attended by four members of the public

**1. Apologies and Approval for Absence**

Andy Robinson (HDC Councillor)

**2. Alyson Baker (NYCC Councillor Update) – (Item done out of sync to agenda)**

Cllr Baker thanked HDC Cllr Andy Robinson for all his hard work during his time served as HDC Councillor. Cllr Baker was thankful that he was supportive of her becoming a councillor.

Cllr A Baker advised the Locality Budget was released early this year to enable parishes to access funds to be used for the coronation celebrations. The deadline for applications is 26<sup>th</sup> April 2023. The amount paid must not be 100% of the total cost of the project. Cllr A Baker has £10,000 of funds to share between her parishes.

Cllr A Baker would like to promote financial help offered by NYC for up to £200. It is available to those households that are experiencing increasing rising costs of energy but limited to which type of heating they use. Our community area does not have mains gas. Help is also available for households struggling with the general rising cost of living. Details can be found on the NYC website.

This weekend sees the end of Hambleton District Council and the beginning of North Yorkshire Council. Everything is on track and we should contact her if the Parish Council encounters any difficulties accessing services.

Cllr A Baker has been put on the licensing committee and the planning committee for Thirsk and Malton.

One member of the public asked a question about planning which was answered satisfactorily.

Cllr A Baker advised there could be a Parliamentary Boundary reshuffle which is not expected to affect our parish.

**3. Minutes of the Meeting held on Wednesday 25<sup>th</sup> January 2023**

Cllr B Stockdale and Cllr R Barr approved the meeting minutes as a true record.

(Cllr A Baker left the meeting)

**4. Police Report received for period 1<sup>st</sup> January 2023 – 28<sup>th</sup> March 2023**

The report was circulated to councillors and revealed that no crimes were committed within the time period.

The police are appealing for information about a fatal collision involving a car and mobility scooter that occurred around 2.20pm on Thursday 9<sup>th</sup> March at the junction of Valley Road and Greenhowesyke Lane, Northallerton. Officers would like to speak to anyone who was in this area around this time. Information can be given to the Major Collision Investigation Team on 101.

The police also appeal to parents to know the whereabouts of their children following several reports of anti-social behaviour. The police have increased their neighbourhood patrols and issued several dispersal orders to youths to prevent their behaviour from escalating. Several balaclavas and snoods were seized as these can be intimidating.

The report also urged people to sign up to the Community Messaging Service, a free email messaging service from North Yorkshire Police and the Office of the Police, Fire and Crime Commissioner. The aim is to provide news and updates on policing matters relevant to the local community.

A parish councillor requested information about a crash on the A168 that happened on 18<sup>th</sup> February 2023, which closed the road South of TLS.

Clerk to request information about the crash from PCSO C Stokes and put the item on next meeting agenda.

## **5. Matters Arising**

### **a. Dog Fouling TLS**

Cllr B Stockdale conducted a leaflet drop around the village to households that own dogs and the matter has improved considerably.

## **6. Correspondence**

### **a. Proposed Diversion of Public Footpath No. 10.156/2 and 10.156/8, Thornton Park Estate.**

The councillors commented that the proposed diversion was justified, clearer and made sense.

Clerk to reply stating that the parish council do not have any objections to the proposal.

### **b. Planned Road Closure – SW-37904 Station Road, South Otterington**

The closure will be in place for a period of 3 days between 4th April 2023 and 6th April 2023 to allow for Yorkshire Water works to renew a pressure sustaining valve.

The Road Closure and any associated Diversion Routes can be viewed using this URL link <https://one.network/?tm=132665264> There was a system error when this was first published suggesting the diversion route used a private layby located opposite the pub in South Otterington, this is not the case.

## **7. Policies and Procedures – Update**

The Clerk and Chair continue to work through this task of adopting these policies. Currently the Clerk is processing Data Protection which is a big topic and has highlighted that the Council require to do some training to ensure we comply.

The Clerk discovered that it is a requirement to add page numbers to each page of the minutes and Chair to sign each page.

Clerk to watch out for Data Protection training offered by YLCA and continue to work through the required list of policies.

## **8. The Levelling Up and Regeneration Bill**

YLCA sent an email regarding the Bill as there has been amendments to the Levelling Up and Regeneration Bill put forward by the President of NALC. YLCA urged Parish Councils to read through it.

## **9. Coronation Tree Planting**

A resident of TLM approached a Parish Councillor about possibly planting a Coronation tree. The Councillor is unsure if they want the Parish Council to purchase the tree or if they are asking support.

Councillor to clarify from the resident.

## **10. Review Parish Council Insurance Cover (due to renew in May)**

The Clerk forwarded the current policy to the Councillors, it seems to be a standard cover for Parish Councils.

Clerk to determine if the Parish Council defibrillators are covered under the current policy.

## **11. Planning**

### **New Applications**

- a. **Works to a tree with a Tree Preservation Order TP021/01254/TPO  
Brambles 6 Endican Lane, Thornton-le-Moor, Northallerton. Ref:  
23/00495/TPO**

No objections raised

## **12. HDC Councillor Update** - Nothing to report

## **13. Public Questions**

Questions related to the community's plans to celebrate King Charles III Coronation on the 8<sup>th</sup> May. Councillors advised that residents were organising their own private celebrations in TLS and the Village Society is planning events for TLM.

A member of the public raised concerns over increased dog fouling on the lane towards the cricket field in TLM. Councillors will email dog fouling flyers for him to display alternatively flyers can be downloaded from HDC website.

The bridle/footpath bridge 10.155/4640 TLM is scheduled to be replaced this summer after it was postponed last summer, a resident enquired if a temporary bridge can be installed to allow walkers to use it. The council requested he forwarded his correspondence before the council act.

A resident enquired if it would be possible for the Parish Council meeting minutes be displayed as draft only on the village notice boards. The turnaround between meetings and approving the minutes means that the minutes are published two months after the meeting. Councillors agreed that they can be displayed on village notice boards only after the Councillors have read them. Clerk to display draft only copy on village notice boards.

Since PGL (Newby Hall, Newby Wiske) opened earlier this month residents of TLM have noticed an increase of traffic and the speed it travels through TLM. Councillors agreed that the traffic should be monitored.

Clerk to request traffic monitoring to determine the volume and speed of traffic.

A resident asked if the Parish Council will contribute to the cost of publishing the parish monthly magazine News and Views. The councillors discussed the matter and advised the resident to contact Cllr Alyson Baker as she may have access to suitable funding.

#### **14. Finance**

##### **Expenses**

Clerk's wage for 1<sup>st</sup> Jan – 31<sup>st</sup> March 2023 including £45 for a laptop battery is £288.95

Clerk's PAYE to HMRC is £24.80

##### **VAT Reclaim**

The Clerk has put a claim in for £90 for an invoice paid for in April 2021. The claim was delayed due to not been able to access the HMRC Gateway and changeover of Clerk. The Clerk is waiting for payment.

##### **Internal Auditor**

The Clerk has appointed the same auditor as last year, Ian Smithson to conduct the Parish Council's annual audit. The Clerk is preparing for the audit.

#### **15. Date and Time of next meeting**

The next meeting will be held at **7.00pm on Tuesday 23<sup>rd</sup> May 2023 at Thornton–le–Street Village Hall**, Thornton–le–Street, Thirsk, North Yorkshire YO7 4DS

Signed by Chairman:

Date: