

Minutes of the Meeting of Thornton-le-Moor with Thornton-le-Street Parish Council held at 7.00pm on Tuesday 23rd May 2023 at Thornton-le-Street Village Hall, Thornton-le-Street, Thirsk, North Yorkshire YO7 4DS

Present: Councillors: J. Barker (Chairman) B. Stockdale (Vice Chairman) P. Pybus, R. Barr and Cllr Alyson Baker (NYC Councillor)

Clerk: D. Robson-Booth

Attended by one member of the public.

1. Election of Chairman and Vice Chairman
a. Chairman

The Parish Councillors nominated Jessica Barker for the role of Chairman and she accepted.

b. Vice Chairman

Bill Stockdale was nominated by the Parish Councillors and he accepted the role.

2. Apologies and Approval for Absence – None

3. Police Report 1st – 30th April

The report was circulated to the Parish Councillors which revealed there wasn't any incidents recorded for the period.

Recently the police have changed the report to gather data per calendar month and issue it shortly after the start of the month, however, it seems hit and miss to whether it is sent and received by the Clerk.

4. Approval of Meeting Minutes held on Wednesday 29th March 2023

The Parish Council did not approve the minutes as they spotted a mistake stating the wrong day of the meeting. The Clerk will amend and the minutes will be approved at the next meeting.

5. Details as Requested by PC about an Accident on A168 South of TLS on 18th February 2023

Cllr Alyson Baker provided more details about the accident. The Parish Council were unsure why there was no mention or details provided by the police either directly to the Clerk or in the monthly police report. There are also issues surrounding the police issuing a monthly police report to the Parish Council each month and the lack of reporting local crime/incidents.

The Parish Council instructed the Clerk to submit a question to Zoe Metcalfe who will raise it with the Police Constable using the online public meeting held on 25th May as part of the recently launched campaign 'Let's Talk Transport'.

6. Matters Arising

a. Brawith Bridge stone End Coping Theft

Local residents are saddened by the recent theft of the end coping stones on the bridge at Brawith. It is uncertain to pinpoint an exact day of the theft but it happened sometime at the end of March.

A local resident has volunteered to replace the stones but the Chair will advise him to contact Cllr A Baker beforehand to ensure that everyone's efforts are combined.

The Parish Council are unsure why the theft wasn't reported to the police as soon as it was noticed. B. Stockdale and Cllr A Baker will send an email to the Highways to seek further details. The Parish Councillors are concerned that it wasn't reported to the police immediately to avoid a similar crime happening elsewhere and possibly after the stones are replaced at Brawith.

b. The bridle/footpath bridge 10.155/4640 TLM – Update

The Parish Councillors agreed that the Clerk should chase this item up in June, to ensure it is still on schedule to be repaired in July.

Put the item on the July Parish Council agenda.

c. Coronation Tree TLS

R. Barr confirmed that the church in TLS will not allow a tree to be planted in the church grounds.

7. Consider Replacing the Tired Thornton-le-Street Village Name Sign (South A168)

The sign is the responsibility of the Parish Council. The Clerk will forward some information to B. Stockdale so he can price up the cost of a new sign. If a new sign is purchased it must be approved by Highways. The cost could possibly be funded by Cllr A Baker's Locality Budget.

8. Correspondence

a. Church Request for the Parish Council to Contribute to the Publishing Costs of 'News and Views'

The church has announced that for the previous year the magazine has lost £697 due to poor costing and they have asked the Parishes of Maunby, Newby Wiske and South Otterington and TLM & TLS to contribute £300 each to cover the shortfall, leaving the church to pay £97.

The Parish Council discussed the matter and recommend that the church ask the subscribers to cover the £697 needed to cover costs. The Parish Council doubt that they know that it is actually distributed across three Parishes. Going forward, the Parish Council recommend that the organisers of the N&V should look closely at the publishing and advertising costs and increase the subscription fee accordingly.

9. Planning

New Applications

a. Proposed agricultural workers dwelling & detached single garage. Bells Farm, Thornton-le-Moor, Northallerton. Ref: 23/00683/FUL

No objections from the Parish Council.

Granted

- a. **Works to a tree with a Tree Preservation Order. Brambles 6 Endican Lane, Thornton-le-Moor, Northallerton. Ref: 23/00495/TPO**

10. NYC Councillor Update – Cllr A Baker

The Yorkshire Post can be accessed for free at the library using your library card.

Sutton Bank will be closed from 10th – 17th September 2023 for maintenance, which is for less time than that of previous years as there is less work to do.

Following on from last year's successful event, Armed Forces Day will be held at Scarborough on Saturday 24th June and will include aerobatic displays, the event is free and there will be plenty to see and do on the ground.

'Let's Talk Transport' launched on Monday 22nd May 2023 and will run for 8 weeks. The event is for the public and a number of events are planned in the coming weeks. The public are encouraged to get involved and it is accessed online or at the library.

The current price of a bus fare, £2.00 will be extending until November, from which it will increase to £2.50.

Cllr A Baker will holding two surgery's this month. 1st June at Thirsk Auction Mart 10.00 – 12.00 and 9th June 10.00 – 12.00 along with Councillors from Easingword and Malton.

27th & 28th May Scarborough will be opening the South Cliff Gardens after a £7 million transformation. On Sunday 28th May there will be an Alice in Wonderland themed fun day.

Clerk to thank Highways for their recent work done on the A168. The Parish Councillors thought it was carried out within the stated timescales causing minimal disruption. It was a long stretch of road and the surface dressing was done skilfully and the Parish Council are very satisfied with the work completed.

11. Public Questions - None

(Cllr A. Baker left the meeting)

12. Update on Implementing Parish Council Policies & Procedures and Determine Parish Council Assets. Feedback from Training Course Attended by the Clerk

The Clerk gave feedback on training completed with YLCA on 16th May 2023 – The agenda, powers, meeting procedures and policies (including Standing Orders & Financial Regulations) The Clerk hoped it would help with updating the Parish Council Policies & Procedures. For all the course was interesting and some knowledge was gained it didn't quite fulfil the Clerk's needs.

The Parish Council's assets need to be established to enable the clerk to write risk assessments. (Assets will be discussed under AOB)

13. Finance

a. Cheques Paid

YLCA Annual Membership Subscription £142.00

b. Expenses to Pay

Zurich Annual Parish Council Insurance £140.00

Ian Smithson (Internal Audit) £100

YLCA Training Course for Clerk Training on 16/05/2023 £12.50

The council approved payments.

c. Money Received

Precept £2152.50

The annual precept is now paid in full in April for Parish Councils with a precept of less than £5,000, as our Parish is.

d. Clerk Wage Evaluation Feedback

YLCA has highlighted that the Clerk should complete a number of risk assessments to cover the Parish Council assets. These assets need to be identified and include benches and bus stop shelters etc. YLCA will complete the evaluation when the risk assessments are finished.

e. Approval of Internal Audit

The Clerk read out the audit and the Councillors approved it. Completing risk assessments was an advisory note. The Chair signed it and the Clerk will return the Certificate of Exemption to the external auditor and will publish the necessary forms on Date North Yorkshire.

14. AOB

a. Parish Council Assets

The assets were discussed and the Parish Councillors established there are a total of three bus stops, two in TLS and one in TLM that has a shelter.

TLS has one bench and two village name signs.

Both villages have a defibrillator. Both villages also have a war memorial within the church grounds which is maintained by the church.

No one is certain how many benches are in TLM so the Chair will investigate.

b. Request for a Speed Check in Thornton-le-Moor, Main Street

The Clerk previously requested a speed check by the police. They replied saying the last speed check was done in December 2022 so it will be another three years before they will consider doing another check at the same location. The data was collected over seven consecutive days over a week in December and stated traffic was travelling at an average of 25mph. In the meantime the Parish Council have the option of looking into the Community Speed Watch (CSW).

c. Footpath Sign TLS

Cllr B. Stockdale advised the Parish Council that a timber footpath sign in Thornton-le-Street is in disrepair. They agreed that Cllr B. Stockdale will report the sign to Highways.

d. Minutes

Cllr B. Stockdale requested the Clerk insert 'Draft' across the minutes when they are displayed on the notice board before they are approved.

15. Date and Time of next meeting

The next meeting will be held at **7.00pm** on **Wednesday 26th July 2023** at **Thornton-le-Street village hall**, Thornton-le-Street, Thirsk, North Yorkshire YO7 4DS

Signed by Chairman:

Date: